



# CISCO DOD ESI

## USER GUIDE

# Simplified, Streamlined Procurement



### ABOUT CISCO DOD ESI:

Cisco DoD ESI has established agreements for the purchase of Cisco products through the NASA Solutions for Enterprise-Wide Procurement (SEWP) Agency, which is a Government-Wide Acquisition Contract managed by the National Aeronautics and Space Administration (NASA).

These agreements will offer the entire Cisco catalog of software, hardware, WebEx, cloud, and professional services. The negotiated terms & conditions and lowest defensible pricing will provide significant value to DoD customers.

### PRESIDIO FEDERAL CISCO DOD ESI CONTRACT INFORMATION:

**Contract Number:** NNG15SC45B | GROUP D  
**Unique Entity ID:** SE9UPFTEVQ36  
**DUNS:** 11-7598316 | **CAGE Code:** 8NVQ0  
**Period of Performance:** May 1, 2015 – April 30, 2025  
**Authorized Buyers:** DoD and USCG

### CISCO DOD ESI ORDERING PROCESS:

- Step 1:** The Customer will consult the GPL to determine the best value for their Bill of Materials.
- Step 2:** The Cisco Systems, Inc. Salesforce will validate the required SKUs and create a Bill of Materials and provide it to the Customer.
- Step 3:** The Customer will provide the Bill of Materials to the appropriate Ordering Activity.
- Step 4:** The Customer will identify Cisco Systems, Inc. brand name requirements and prepare a Brand Name Justification demonstrating the rationale for requiring the Cisco Systems, Inc.
- Step 5:** Prepare a DD Form 2579, Small Business Coordination Record.
- Step 6:** The Ordering Activity will post a solicitation to the Cisco DoD ESI Agency Catalog on SEWP.

- Step 7:** Authorized Cisco DoD ESI Catalog holders will submit quotes to the Ordering Activity.
- Step 8:** The Ordering Activity will review all quotes received, determine the best value, and notify the Awardee.
- Step 9:** The Awardee will facilitate delivery of the Cisco Systems, Inc. Bill of Materials to the Customer.
- Step 10:** The Customer will receive the Cisco Systems, Inc. item(s) from Presidio Federal.

### NASA SEWP V - DOD ESI CISCO CONTACTS:

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